



Elite Athlete Continuing Education Subsidy (EACES)

Application Guidelines

I Objective

The Elite Athlete Continuing Education Subsidy (EACES) supports eligible athletes in pursuing primary or secondary education, vocational training or other personal development related courses. The objective of the EACES is to enable athletes to balance their sports training while addressing their personal development needs. For academic programmes at the tertiary level, these programmes are excluded from the scope of the EACES.

II Eligibility Criteria for Athlete Status for Application

To be eligible for application, applicant must meet the following requirements -

1. Applicant must be current Hong Kong Sports Institute (HKSIS) Scholarship Athlete at the time of application, or in the event that the applicant have withdrawn from the HKSIS Sports Scholarship Scheme, it is still required that they have commenced their courses/study programmes before their exit from the scheme.
2. The application must be endorsed by Head Coach to support the applicant's application.

III Eligibility of Sports criteria for Application (Note 1)

| Level of Support | Sporting Results Criteria | Maximum Level of Subsidy |
|------------------|---|--|
| Level 1 | Medallist (> 9 entries) or top 1/3 (≤ 9 entries) at an Elite Vote point 3 level , or equivalent or above, in Junior competition (according to the Elite Vote Scoring Table) | 40% of tuition fees will be reimbursed, subject to a max. sum of HK\$10,000 (whichever is the less), on successful completion of the reimbursable course |
| Level 2 | Medallist (> 9 entries) or top 1/3 (≤ 9 entries) at an Elite Vote point 3 level , or equivalent or above, in Senior competition (according to the Elite Vote Scoring Table) | 80% of tuition fees will be reimbursed, subject to a max. sum of HK\$20,000 (whichever is the less), on successful completion of the reimbursable course |

Note 1: The sporting results should be achieved and obtained prior to the start of the year/semester of the course for which the athlete is applying for the EACES.

IV Eligibility Criteria for Study Programme/Course for Application

1. Eligible scope of courses:

- 1.1 Local or overseas recognised courses at primary or secondary education, vocational training or other personal development related courses.
- 1.2 Sport related courses (e.g. NSCA-CPT and HKPFA), exam preparation courses for language (i.e. TOEFL, SAT, IELTS etc.) and professional training courses (e.g. LCCI and ACCA).
2. The course to be applied for education subsidy must be **completed with a passing grade**.
3. Eligible course for application must **have been completed within the previous year** (i.e. between the first date of the previous year and the application deadline of the 1st/2nd application period).
4. Applicants who have received financial support from other organisations/institutions to **cover the tuition fee in full** of the applied course, these courses are **not eligible** for this education subsidy.
5. If applicants whose programmes/courses have already been **partially subsidised** by other funding sources, they **can only submit application for remaining courses that had not been subsidised**. Please note that applicant needs to declare at the time of application (if any) and provide supporting information.
6. HKSIS **reserves the right to accept or reject any application**.

V Application Procedures

1. Applicants can submit their applications in either July or January each year, but they can only submit one application per year. Therefore, applicants can only choose one of the application periods to submit their application.
2. If the programme lasts less than one year, application should be submitted upon the completion of the programme. If the programme lasts for more than one year, applicants should submit their application after completing at least one semester's study.
3. Completed application form (with endorsement of Head Coach), together with annual tuition fee receipt (original copy), academic transcripts and/or further information, should be submitted to the Athlete Affairs Department on or before the deadline of application specified.
4. Application details and forms are obtainable from the Athlete Affairs Department.

VI Reimbursement Requirements

1. Please note that the courses for which the applicant is submitting the application must have been undertaken as an HKSI Sports Scholarship athlete and the course/study programmes for which the application is being made must have been completed, indicating the specific year, term, or period. The Subsidy will not be applicable to courses completed when the applicant was not a HKSI Sports Scholarship athlete.
2. The applicant can only receive support through the Subsidy for **ONE study programme/course per year**, and **ONCE for subsidy support within that year**. The reimbursement amount will be calculated based on **the paid course/tuition fee** for the study programme. Other study-related expenses, for example, registration fees, course materials fee and examination fees etc., are not eligible for reimbursement.
3. The study programme/year of study must have been completed within the previous year at the time of application.
4. For reimbursement during a specific school term/semester of the study year, only the subjects/modules that have been completed with a passing result will be eligible. The reimbursement amount will be calculated on pro-rata basis based on the modules completed during that specific school term/semester of the study year (e.g. by subjects/credit points).

VII Important Note

The EACES is made on the basis of actual reimbursement of tuition fees. It is the responsibility of applicants to notify the HKSI if they have received any other financial support from the Student Financial Assistance Agency and other organisations for the programme/course to be claimed by the EACES.

Remarks: The above criteria and procedure are subject to review periodically

一 目的

精英運動員進修資助(「資助」)旨在為合資格運動員在平衡體育訓練的同時,為小學、中學、職業訓練或其他個人發展相關的課程提供資助,以協助運動員實踐體學雙軌發展,以及促進運動員職業培訓及個人發展的技能。「資助」並不適用於大專或以上程度的學術課程。

二 申請資格

要符合申請資格,申請人必須符合以下要求 –

1. 為香港體育學院現役獎學金運動員;或
已退出香港體育學院獎學金計劃的運動員,但運動員需於退出香港體育學院獎學金計劃之前已開始修讀相關的教育/培訓課程;及
2. 運動員必須獲得總教練同意其申請。

三 體育成績要求^{註1}

| 資助級別 | 體育成績 | 最高資助金額 |
|------|--|--|
| 第一級別 | 在 <u>精英</u> 評分達三分的 <u>青少年</u> 比賽中取得獎牌(> 九隊)或排名前三分之一(≤ 九隊),或取得同級/更高成績 | 可獲發還所申請的已完成課程學費百分之四十 或 <u>上限一萬港元</u> (以金額較少者為準) |
| 第二級別 | 在 <u>精英</u> 評分達三分的 <u>成年</u> 比賽中取得獎牌(> 九隊)或排名前三分之一(≤ 九隊),或取得同級/更高成績 | 可獲發還所申請的已完成課程學費百分之八十 或 <u>上限二萬港元</u> (以金額較少者為準) |

註 1: 體育成績須在申請「資助」的課程該學年/學期開始之前取得。

四 合資格的課程

1. 合資格課程的範疇:
 - 1.1 本地或海外認可的小學、中學、職業訓練或其他個人發展相關的課程。
 - 1.2 與體育有關的課程(如 NSCA-CPT 及 HKPFA)、語文試預備課程(如 TOEFL、IELTS、SAT)及專業培訓課程(如 LCCI 及 ACCA)。
2. 申請人提出申請的課程必須已完成並取得合格成績。
3. 合資格課程的完成時間必須於上年的第一天起至申請第一/第二週期的截止日期內完成。
4. 申請的課程如已獲其他機構提供全數學費資助,該課程的學費將不符合進修資助的申請資格。
5. 如申請人的課程學費已獲其他機構提供部分資助,申請人只可以向此進修資助計劃申請餘下未獲其他資助的課程。請注意申請人需要在申請時申報(如有)及提供資料。
6. 香港體育學院保留接受或拒絕任何申請的權利。

五 申請手續

1. 申請人可以在每年分別於七月或一月提出申請,但每年只可遞交一次申請,所以申請人只能選擇其中一個申請時段遞交其申請。
2. 若課程修讀年期少於一年,申請人應在完成整個課程後提出申請。若課程修讀年期多於一年,申請人應在至少完成一個學期的課程後才提出申請。
3. 申請人必須在申請限期前,向運動員事務部提交已填妥(並獲總教練簽署)的申請表、學費收據(正本)、成績表及相關的資料。
4. 有關申請指引及申請表,可向運動員事務部索取。

六 發還學費須知

1. 申請人提交申請的課程必須是現役香港體育學院獎學金運動員期間進行的課程。資助將不適用於申請人不屬體育學院獎學金運動員期間完成的課程。
2. 申請人每年只能透過這項計劃獲得一個教育／培訓課程的資助，並且在同一年內只能獲得一次資助支持。資助額將根據所申請課程已支付的學費計算，而所申請課程的其他支出，如註冊費、課程材料費、考試費等則不符合資助要求，不予退還。
3. 申請人在遞交申請時，其申請之學習課程／就讀學年一般須於申請時的上一年內完成。
4. 如欲申請個別學期之學費發還，則只有在該學期合格成績的學科才可獲資助。對於這類申請，資助額將就該學期已完成並合格學科的數目或所佔學分按比例計算。

七 重要事項

精英運動員進修資助是根據實報實銷的方式批出學費資助。申請人於申請時，有責任向香港體育學院申報於學生資助辦事處及其他機構就同一課程同時獲得的其他學費資助。

備註：以上申請資格及手續將定期作出檢討

精英運動員進修資助 (第一/二級別) *

Elite Athlete Continuing Education Subsidy (Level 1/2) *

申請表格

Application Form

* 請於合適 內加 ，圈選/刪去不適用者。Please in appropriate ，circle/delete as appropriate

| 第一部分 Part I 申請人資料 Personal Particulars | | | |
|---|--------------------------------|--|--|
| 中文姓名 Name in Chinese : | 英文姓名 Full Name in English : | 年齡 Age : | |
| 手提電話 Mobile No. : | 電郵 E-mail : | | |
| 體育項目 Sport : | | | |
| <input type="checkbox"/> 現役 Current | | <input type="checkbox"/> 成年 Elite : | A+ / A / B+ / B / C / 集訓隊 Squad <input type="checkbox"/> 全職 Full-time <input type="checkbox"/> 兼職 Part-time |
| <input type="checkbox"/> 青少年 Junior : | | A / B / 集訓隊 Squad <input type="checkbox"/> 全職 Full-time <input type="checkbox"/> 兼職 Part-time | |
| <input type="checkbox"/> 學生 Student Athlete : | | A / B / 集訓隊 Squad <input type="checkbox"/> 類別一 Cat 1 <input type="checkbox"/> 類別二 Cat 2 | |
| <input type="checkbox"/> 已退役，退役日期 : Retired since (DD/MM/YYYY) | | | |

| 第二部分 Part II 課程資料 Course Information | | | |
|---|--|--|--|
| 辦學機構 Course Provider : | | 學習模式 Mode of Study : <input type="checkbox"/> 全日制 Full-time <input type="checkbox"/> 兼讀制 Part-time | |
| 課程名稱 Course Title : | | 課程年期 Length of Course : e.g. 6 Years | |
| 實際學費 Actual Tuition Fee : \$ | 就業年級及學期 Year of Study & Semester : | | |
| | 就讀時段 Period of Study : (MM/YYYY - MM/YYYY) | | |
| 你是否有從其他機構獲得學費資助，以資助你申請精英運動員進修資助的課程？ Did you receive tuition fee subsidy from other organisations to subsidise the study programme/course applying for the Elite Athlete Continuing Education Subsidy? <input type="checkbox"/> 沒有 No <input type="checkbox"/> 有 Yes : 請在下列註明並提供相關證明。Please give details below and provide supporting documents. | | | |
| 資助機構 Subsidising Organisation : | | 資助金額 Subsidised Amount : \$ | |

| 第三部分 Part III 總教練評語 Endorsement of Head Coach | |
|---|--|
| _____ _____ | |
| 本人 <u>同意 / 不同意</u> * 此項申請。 I <u>endorse / do not endorse</u> * this application. | 總教練簽署 Signature of Head Coach : _____ 日期 Date : _____ |

第四部分 Part IV 申請所須文件 Required Documents

本人確認已提交以下所需文件以處理申請（請在以下 內填上 ）：

I hereby confirm that I have submitted the following required documents for processing my application (Please put a "✓" inside the boxes below) :

- (1) 學費收據正本 Original Tuition Fee Receipt(s)
- (2) 成績單／畢業證書副本 Copy of Transcript(s)/Certificate(s)

第五部分 Part V Personal Statement for vocational training or other personal development related courses 職業訓練或其他個人發展相關的課程個人陳述

(注意：中小學課程申請無須填寫此部分)

Note : Applicants for primary or secondary education are NOT required to fill out this part)

- (3) 課程資料
Course Details
- (4) 辦學機構背景資料
Background Information of Course Provider

請用不少於 100 字，簡要說明報讀此課程的原因，並闡述此課程對你個人成長和職業培訓的益處，以支持你的申請。

Please briefly submit the reasons for studying this course and the benefits to your personal or vocational development, with not less than 100 words, to support your application

第六部分 Part VI 聲明書 Declaration

- 本人聲明在此申請表所遞交的資料均屬正確及真實。本人亦已細閱及完全理解就是次**精英運動員進修資助**申請的申請指引內容，並同意遵守指引內所有要求及規定。
I hereby declare all information provided by me in this application form is accurate and true. I have also read and fully understood the Application Guidelines on the Application for **Elite Athlete Continuing Education Subsidy** and I agree to comply with all the requirements and specifications set out in the Application Guidelines.
- 本人明白，此申請表所遞交的個人資料將會用作處理本人是次申請或核實就是次申請而提供的資料。
I understand that my personal data provided in this application will be used for the purpose of processing my application or verifying information provided in this application.
- 本人明白，根據《個人資料（私隱）條例》（第 486 章）第 18 條、第 22 條和附表 1 內第 6 原則的規定，本人有權要求查閱和改正所提供的個人資料。（如屬香港體育學院獎學金運動員，可以參閱《體育獎學金運動員持有人協議書》內有關個人資料收集聲明的部份。）
I understand that I have a right to request access to and correction of my personal data provided in the application in accordance with Section 18 and 22 of and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap 486). (For a HKSI Sports Scholarship Athlete, please refer to Personal Data Collection Statement of the Sports Scholarship Athletes Agreement for further information.)

申請人簽署

Signature of Applicant : _____

家長簽署（只適用於 18 歲以下申請者）

Signature of Parent (For applicants aged under 18) : _____

日期 Date : _____

日期 Date : _____

如對是次申請所收集的個人資料有疑問，包括要求查閱和改正資料，請與運動員事務部職員聯絡／查詢。

Please contact the staff of the Athlete Affairs Department for any enquiries concerning the personal data collected by this Application Form, including the requests for access and correction.