

## Elite Athlete Continuing Education Subsidy (EACES)

### Application Guidelines

#### I Objective

The Elite Athlete Continuing Education Subsidy (EACES) aims to provide eligible athletes with educational support at secondary and tertiary levels, helping them pursue dual career pathways while also fostering vocational training and personal development skills.

#### II Eligibility for Application

To be eligible for application, applicant must meet the following requirements -

1. a. Current Hong Kong Sports Institute (HKSI) scholarship athletes; **or**
- b. Retired athletes who have withdrawn from the HKSI Sports Scholarship Scheme and submitted application within 1-year of support grace period following the withdrawal date; **and**
2. Application has to be endorsed by Head Coach to support your application; **and**
3. Study programme for application have been completed (e.g. by year/term/period).

#### III Criteria of Subsidy for Eligible application

Level of Support	Sporting Results Criteria	Maximum Level of Subsidy
Level 1	Medallist (> 9 entries) or top 1/3 (≤ 9 entries) at an <b>Elite Vote point 3 level</b> , or equivalent or above, in <b>Junior competition</b> (according to the Elite Vote Scoring Table)	<b>40% of tuition fees</b> will be reimbursed, subject to a <b>max. sum of HK\$10,000</b> (whichever is the less), on successful completion of the reimbursable course
Level 2	Medallist (> 9 entries) or top 1/3 (≤ 9 entries) at an <b>Elite Vote point 3 level</b> , or equivalent or above, in <b>Senior competition</b> (according to the Elite Vote Scoring Table)	<b>80% of tuition fees</b> will be reimbursed, subject to a <b>max. sum of HK\$20,000</b> (whichever is the less), on successful completion of the reimbursable course

#### IV Eligibility of Study Programme/Course

1. **Eligible scope of courses:**
  - 1.1 Local or overseas recognised courses at primary, secondary and higher education (i.e. Degree/Associate Degree/Higher Diploma/Diploma/Certificate levels).
  - 1.2 Sport related courses (e.g. NSCA-CPT and HKPFA), exam preparation courses for language (i.e. TOEFL, SAT, IELTS etc.) and professional training courses (e.g. LCCI and ACCA).
  - 1.3 Virtual school (e.g. master degree course) and distance learning courses.
  - 1.4 Other courses directly related to applicants' vocational training/personal development.
2. The course to be applied for education subsidy have been **completed and obtained a passing grade**.
3. Eligible course for application must **have been completed within the previous year** (i.e. between the first date of the previous year and the application deadline of 1<sup>st</sup>/2<sup>nd</sup> application period).
4. Applicants who have received financial support from other organisations/institutions to **cover in full the tuition fee** of the applied course, these courses are **not eligible** for this education subsidy, for example, grants and loans are received from the Student Finance Office, University Sports Subsidy Scheme, the Local Education Allowance from the HKSAR Government and Hong Kong Athletes Fund (HKAF) etc..
5. If applicants whose programmes/courses have already been **partially subsidised** by other funding sources, they **can only submit application for remaining courses that had not been subsidised**. Please note that applicant needs to declare at the time of application (if any) and provide supporting information.
6. HKSI **reserves the right to accept or reject any application**.

#### V Application Procedures

1. EACES is open for application two times a year and applicants could only submit application during either ONE of two application periods, usually in July or January. (Amendment effective from 2018/19)
2. If the programme lasts less than one year, application should be submitted upon the completion of the programme. If the programme lasts for more than one year, applicants should submit their application after completing at least one semester's study.
3. Completed application form (with endorsement of Head Coach), together with annual tuition fee receipt (original copy), academic transcripts and/or further information, should be submitted to the Athlete Affairs Department on or before the deadline of application specified.
4. Application details and forms are obtainable from the Athlete Affairs Department.

## **VI Regulations on Reimbursement**

1. Applicants should be eligible HKSI Sports Scholarship athletes currently (or who has withdrawn from the HKSI Sports Scholarship Scheme but not exceed more than 1 year) at the time of application.
2. Applicant should be a HKSI Sports Scholarship athlete during the study period of the course applied for EACES subsidy.
3. Applicants can only receive support through the Subsidy for ONE programme/course ONLY and ONCE A YEAR for each successful application. The reimbursement would be calculated based on **the course/tuition fee** paid for the study programme for application, other study-related expenses, for example, registration fee, course materials fee and examination fee etc., are not eligible.
4. To be eligible for subsidy, study programme/year of study should be completed within the previous year at the time of application. If a study programme/year of study was completed NOT in the previous year but EARLIER, applicant needs to provide a written justification for special consideration.
5. Regarding the reimbursement for a particular school term/semester of the year of study, only the subjects/modules that are completed with a passing result would be eligible for reimbursement. For such applications, the reimbursement would be calculated on pro-rata basis of the modules completed in that school term/semester of that study year (for example, by subjects/credit points).

## **VII Important Note**

The EACES is made on the basis of actual reimbursement of tuition fees. It is the responsibility of applicants to notify the HKSI if they have received any other financial support from the Student Financial Assistance Agency and other organisations for the programme/course to be claimed by EACES.

*\*\* The above criteria and procedure are subject to review periodically*

## 一 目的

精英運動員進修資助(「資助」)旨在為合資格運動員提供中學和大專教育等資助,以協助運動員,實踐體學雙軌發展,以及促進運動員職業培訓及個人發展的技能。

## 二 申請資格

要符合申請資格,申請人必須符合以下要求 –

1. 甲. 為香港體育學院現役獎學金運動員;或  
乙. 退役運動員,指已退出香港體育學院獎學金計劃的運動員。資助的寬限期為退出日開始計算的一年為限;及
2. 運動員必須獲得總教練同意其申請;及
3. 申請的課程必須已經完成(如按學年/學期/修讀期)。

## 三 資助準則

資助級別	運動成績	最高資助金額
第一級別	在精英評分達三分的青少年比賽中取得獎牌(> 九隊)或排名前三分之一(≤ 九隊),或取得同級/更高成績	可獲發還所申請的已完成課程學費百分之四十 或 上限一萬港元 (以金額較少者為準)
第二級別	在精英評分達三分的成年比賽中取得獎牌(> 九隊)或排名前三分之一(≤ 九隊),或取得同級/更高成績	可獲發還所申請的已完成課程學費百分之八十 或 上限二萬港元 (以金額較少者為準)

## 四 合資格的課程

1. 合資格課程的範疇:
  - 1.1 本地或海外就讀的中小學及專上教育(學位/副學士/高級文憑/文憑/證書)認可課程。
  - 1.2 與體育有關的課程(如 NSCA-CPT 及 HKPFA)、語文試預備課程(如 TOEFL、IELTS、SAT)及專業培訓課程(如 LCCI 及 ACCA)。
  - 1.3 網上及遙距學習課程(如碩士課程)。
  - 1.4 其他與運動員職業培訓/個人發展相關的課程。
2. 申請人提出申請的課程必須已完成並取得及格成績。
3. 合資格課程的完成時間必須於上年的第一天起至申請第一/第二週期的截止日期內完成。
4. 申請的課程如已獲其他機構提供全數學費資助(如學生資助辦事處所提供的助學金及貸款,大學提供的運動員學費資助計劃,政府提供的本地教育津貼及香港運動員基金等),該課程的學費將不符合進修資助的申請資格。
5. 如申請人的課程學費已獲其他機構提供部分資助,申請人只可以向此進修資助計劃申請餘下未獲其他資助的課程。請注意申請人需要在申請時申報(如有)及提供資料。
6. 香港體育學院保留接受或拒絕任何申請的權利。

## 五 申請手續

1. 申請人可於每年兩個時段(通常在七月或一月),選擇其中一個時段遞交申請。(此修訂由 2018/19 年度起生效)
2. 若課程修讀年期少於一年,申請人應在完成整個課程後提出申請。若課程修讀年期多於一年,申請人應在至少完成一個學期的課程後才提出申請。
3. 申請人必須在申請限期前,向運動員事務部提交已填妥(並獲總教練簽署)的申請表、學費收據(正本)、成績表及相關的資料。
4. 有關申請指引及申請表,可向運動員事務部索取。

## 六 發還學費須知

1. 申請人遞交申請時必須已是香港體育學院獎學金運動員（或已退出獎學金運動員計劃，但不超過一年為限）。
2. 申請人所遞交的申請資助的教育／培訓課程，就讀期間必須已是香港體育學院獎學金運動員。
3. 合資格的申請人每年只可遞交一次申請，每次只會資助一個課程。資助額將根據所申請課程已支付的**學費**計算，而所申請課程的其他支出，如註冊費、課程材料費、考試費等則不適用。
4. 申請人在遞交申請時，可獲資助的申請資助的課程／就讀的學年一般須於上一年內完成。如已完成該課程／就讀的學年早於上一年完成，則申請人須提供書面說明原因以作特別審批。
5. 如欲申請個別學期之學費發還，則只有在該學期合格成績的學科才可獲資助。對於這類申請，資助額將就該學期已完成並合格學科的數目或所佔學分按比例計算。

## 七 重要事項

精英運動員進修資助是根據實報實銷的方式批出學費資助。申請人於申請時，有責任向香港體育學院申報於學生資助辦事處及其他機構就同一課程同時獲得的其他學費資助。

**\*\* 以上申請資格及手續將定期作出檢討**

精英運動員進修資助（第一／二級別）\*

Elite Athlete Continuing Education Subsidy (Level 1/2) \*

申請表格

Application Form

\* 請於合適  內加 ，圈選/刪去不適用者 Please  in appropriate  circle/delete as appropriate

第一部分 Part I 申請人資料 Personal Particulars		
中文姓名 Name in Chinese :	英文姓名 Full Name in English :	年齡 Age :
手提電話 Mobile No. :	電郵 E-mail :	
體育項目 Sport :		
運動員身份* Athlete Status * :	<input type="checkbox"/> 現役 Current	<input type="checkbox"/> 成年 Elite : A+ / A / B+ / B / C / 集訓隊 Squad <input type="checkbox"/> 全職 Full-time <input type="checkbox"/> 兼職 Part-time
	<input type="checkbox"/> 青少年 Junior :	A / B / 集訓隊 Squad <input type="checkbox"/> 全職 Full-time <input type="checkbox"/> 兼職 Part-time
	<input type="checkbox"/> 學生 Student Athlete : A / B / 集訓隊 Squad	<input type="checkbox"/> 類別一 Cat 1 <input type="checkbox"/> 類別二 Cat 2
	<input type="checkbox"/> 已退役，退役日期 : Retired since :	(DD/MM/YYYY)

第二部分 Part II 課程資料 Course Information	
辦學機構 Course Provider :	學習模式 Mode of Study : <input type="checkbox"/> 全日制 Full-time <input type="checkbox"/> 兼讀制 Part-time
課程名稱 Course Title :	課程年期 Length of Course : e.g. 4 Years
實際學費 Actual Tuition Fee : \$	相關年級及學期 Related Year of Study & Semester : e.g. Year 1 Sem 1-2
	相關就讀時段 Related Time Period of Study : (MM/YYYY - MM/YYYY) e.g. 09/2022-07/2023
<p>你是否有從其他機構獲得學費資助，以資助你申請精英運動員進修資助的課程？ Did you receive <b>tuition fee subsidy from other organisations</b> to subsidise the study programme/course applying for the Elite Athlete Continuing Education Subsidy?</p> <p><input type="checkbox"/> 沒有 No <input type="checkbox"/> 有 Yes : 請在下列註明並提供相關證明。Please give details below and provide supporting documents.</p> <p>資助機構 : Subsidising Organisation : 資助金額 : \$ Subsidised Amount : \$</p>	

第三部分 Part III 總教練評語 Endorsement of Head Coach	
<p>本人 <u>同意 / 不同意</u> * 此項申請。 I <u>endorse / do not endorse</u> * this application.</p>	
總教練簽署 Signature of Head Coach :	日期 Date :

#### 第四部分 Part IV 個人陳述及有關文件 Personal Statement and Supporting Documents

本人確認已提交以下所需文件以處理申請（請在以下  內填上 ）：

I hereby confirm that I have submitted the following required documents for processing my application (Please put a “✓” inside the boxes below) :

請用不少於 100 字，簡要說明報讀此課程的原因，並闡述此課程對你個人成長和職業培訓的益處，以支持你的申請（如屬中小學或專上教育的認可課程則除外）。

- (1) Please briefly submit the reasons for studying this course and the benefits to your personal or vocational development, with not less than 100 words, to support your application (Except for those recognised courses at primary, secondary and higher education).

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- (2) 學費收據正本 Original Tuition Fee Receipt(s)
- (3) 成績單／畢業證書副本 Copy of Transcript(s)/Certificate(s)
- (4) 課程資料（如屬中小學或專上教育的認可課程則除外）  
Course Details (Except for those recognised courses at primary, secondary and higher education)
- (5) 辦學機構背景資料（如屬中小學或專上教育的認可課程則除外）  
Background Information of Course Provider (Except for those recognised courses at primary, secondary and higher education)

#### 第五部分 Part V 聲明書 Declaration

- 本人聲明在此申請表所遞交的資料均屬正確及真實。本人亦已細閱及完全理解就是次**精英運動員進修資助**申請的申請指引內容，並同意遵守指引內所有要求及規定。  
I hereby declare all information provided by me in this application form is accurate and true. I have also read and fully understood the Application Guidelines on the Application for **Elite Athlete Continuing Education Subsidy** and I agree to comply with all the requirements and specifications set out in the Application Guidelines.
- 本人明白，此申請表所遞交的個人資料將會用作處理本人是次申請或核實就是次申請而提供的資料。  
I understand that my personal data provided in this application will be used for the purpose of processing my application or verifying information provided in this application.
- 本人明白，根據《個人資料（私隱）條例》（第 486 章）第 18 條、第 22 條和附表 1 內第 6 原則的規定，本人有權要求查閱和改正所提供的個人資料。（如屬香港體育學院獎學金運動員，可以參閱《體育獎學金運動員持有人協議書》內有關個人資料收集聲明的部份。）  
I understand that I have a right to request access to and correction of my personal data provided in the application in accordance with Section 18 and 22 of and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap 486). (For a HKSI Sports Scholarship Athlete, please refer to Personal Data Collection Statement of the Sports Scholarship Athletes Agreement for further information.)

申請人簽署

Signature of Applicant : \_\_\_\_\_

家長簽署（只適用於 18 歲以下申請者）

Signature of Parent (For applicants aged under 18) : \_\_\_\_\_

日期 Date : \_\_\_\_\_

日期 Date : \_\_\_\_\_

如對是次申請所收集的個人資料有疑問，包括要求查閱和改正資料，請與運動員事務部職員聯絡／查詢。

Please contact the staff of the Athlete Affairs Department for any enquiries concerning the personal data collected by this Application Form, including the requests for access and correction.