

Jockey Club Elite Athlete Education Support Programmes

Elite Athlete Continuing Education Subsidy (EACES)

Application Guidelines

I Objective

The Elite Athlete Continuing Education Subsidy (EACES) aims at providing education subsidy to eligible athletes for education/vocation/career development programme in order to facilitate athletes' needs for continuous learning and dual career pathway.

II Eligibility for Application

To be eligible for application, applicant must meet the following requirements -

1. a. Current HKSI scholarship athletes; **or**
b. Retired athletes who have withdrawn from the HKSI Sports Scholarship Scheme and submitted application within 1-year of support grace period following the withdrawal date; **and**
2. Application has to be endorsed by Head Coach to support your application; **and**
3. Study programme for application have been completed (e.g. by year/term/period).

III Criteria of Subsidy for Eligible application

Level of Support	Sporting Results Criteria	Maximum Level of Subsidy
Level 1	Medallist (> 9 entries) or top 1/3 (≤ 9 entries) at an Elite Vote point 3 level , or equivalent or above, in Junior competition (according to the Elite Vote Scoring Table)	40% of tuition fees will be reimbursed, subject to a max. sum of HK\$10,000 (whichever is the less), on successful completion of the reimbursable course
Level 2	Medallist (> 9 entries) or top 1/3 (≤ 9 entries) at an Elite Vote point 3 level , or equivalent or above, in Senior competition (according to the Elite Vote Scoring Table)	80% of tuition fees will be reimbursed, subject to a max. sum of HK\$20,000 (whichever is the less), on successful completion of the reimbursable course

IV Eligibility of Study Programme/Course

1. **Eligible scope of courses:**
 - 1.1. Recognised courses of different levels (i.e. Degree/Associate Degree/Higher Diploma/Diploma/Certificate levels) offered by either local or overseas educational institutions.
 - 1.2. Primary and Secondary school education programmes.
 - 1.3. Sport related courses (e.g. NSCA-CPT and HKPFA), exam preparation courses for language (i.e. TOEFL, SAT, IELTS etc.) and professional training courses (e.g. LCCI and ACCA).
 - 1.4. Virtual school (e.g. master degree course) and distance learning courses.
 - 1.5. Other courses directly related to applicants' vocation/career development.
2. The course to be applied for education subsidy have been **completed and obtained a passing grade** within the previous academic year, at the time of application.
3. Applicants who have received financial support from other organisations/institutions to **cover in full the tuition fee** of the applied course, these courses are **not eligible** for this education subsidy, for example, grants and loans are received from the Student Finance Office, University Sports Subsidy Scheme, the Local Education Allowance from the HKSAR Government and Hong Kong Athletes Fund (HKAF) etc..
4. If applicants whose programmes/courses have already been **partially subsidised** by other funding sources, they **can only submit application for remaining courses that had not been subsidised**. Please note that applicant needs to declare at the time of application (if any) and provide supporting information.

V Application Procedures

1. EACES is open for application two times a year and applicants could only submit application during either ONE of two application periods, usually in July or January. (Amendment effective from 2018/19)
2. If the programme lasts less than one year, application should be submitted upon the completion of the programme. If the programme lasts for more than one year, applicants should submit their application after completing at least one semester's study.
3. Completed application form (with endorsement of Head Coach), together with annual tuition fee receipt (original copy), academic transcripts and/or further information, should be submitted to the Athlete Affairs Department on or before the deadline of application specified.
4. Application details and forms are obtainable from the Athlete Affairs Department.

VI Regulations on Reimbursement

1. Applicants should be eligible HKSI Sports Scholarship athletes currently (or who has withdrawn from HKSI Sports Scholarship Scheme but not exceed more than 1 year) at the time of application.
2. Applicant should be a HKSI Sports Scholarship athlete during the study period of the course applied for EACES subsidy.
3. Applicants can only receive support through the Subsidy for ONE programme/course ONLY and ONCE A YEAR for each successful application. The reimbursement would be calculated based on **the course/tuition fee** paid for the study programme for application, other study-related expenses, for example, registration fee, course materials fee and examination fee etc., are not eligible.
4. To be eligible for subsidy, study programme/year of study should be completed within the previous year at the time of application. If a study programme/year of study was completed NOT in the previous year but EARLIER, applicant needs to provide a written justification for special consideration.
5. Regarding the reimbursement for a particular school term/semester of the year of study, only the subjects/modules that are completed with a passing result would be eligible for reimbursement. For such applications, the reimbursement would be calculated on pro-rata basis of the modules completed in that school term/semester of that study year (for example, by subjects/credit points).

VII Important Note

The EACES is made on the basis of actual reimbursement of tuition fees. It is the responsibility of applicants to notify the HKSI if they have received any other financial support from the Student Financial Assistance Agency and other organisations for the programme/course to be claimed by EACES.

*** The above criteria and procedure are subject to review periodically*

一 目的

精英運動員進修資助(「資助」)旨在為合資格運動員提供教育／生涯規劃／職業發展課程的經濟資助，以促進運動員對實踐體學雙軌發展的需求。

二 申請資格

要符合申請資格，申請人必須符合以下要求 –

1. a. 為現役獎學金運動員；或
- b. 退役運動員，指已退出香港體育學院獎學金計劃的運動員。資助的寬限期為退出日開始計算的一年為限；及
2. 運動員必須獲得總教練同意其申請；及
3. 申請的課程必須已經完成（如按學年／學期／修讀期）。

三 資助準則

資助級別	運動成績	最高資助金額
第一級別	在 <u>精英評分達三分的青少年比賽</u> 中取得獎牌 (> 九隊) 或排名前三分之一 (≤ 九隊)，或取得同級／更高成績	可獲發還所申請的已完成課程學費百分之四十 或 <u>上限一萬港元</u> (以金額較少者為準)
第二級別	在 <u>精英評分達三分的成年比賽</u> 中取得獎牌 (> 九隊) 或排名前三分之一 (≤ 九隊)，或取得同級／更高成績	可獲發還所申請的已完成課程學費百分之八十 或 <u>上限二萬港元</u> (以金額較少者為準)

四 合資格的課程

1. **合資格課程的範疇：**
 - 1.1 在本地或海外教育機構，就讀不同程度的認可課程（學位／副學士／高級文憑／文憑／證書）。
 - 1.2 中小學課程。
 - 1.3 與體育有關的課程（如 NSCA-CPT 及 HKPFA）、語文試預備課程（如 TOEFL、IELTS、SAT）及專業培訓課程（如 LCCI 及 ACCA）。
 - 1.4 網上及遙距學習課程（如碩士課程）。
 - 1.5 其他與運動員生涯規劃／職業發展相關的課程。
2. 申請人提出申請的課程必須在上一學年內**完成課程並取得及格成績**。
3. 申請的課程如已獲其他機構提供**全數學費資助**（如學生資助辦事處所提供的助學金及貸款，大學提供的運動員學費資助計劃，政府提供的本地教育津貼及香港運動員基金等），該課程的學費將**不符合進修資助的申請資格**。
4. 如申請人的課程學費已獲其他機構提供**部分資助**，申請人**只可以向此進修資助計劃申請餘下未獲其他資助的課程**。請注意申請人需要在申請時申報（如有）及提供資料。

五 申請手續

1. 申請人可於每年兩個時段（通常在七月或一月），選擇其中一個時段遞交申請。（此修訂由 2018/19 年度起生效）
2. 若課程修讀年期少於一年，申請人應在完成整個課程後提出申請。若課程修讀年期多於一年，申請人應在至少完成一個學期的課程後才提出申請。
3. 申請人必須在申請限期前，向運動員事務部提交已填妥（並獲總教練簽署）的申請表、學費收據（正本）、成績表及相關的資料。
4. 有關申請指引及申請表，可向運動員事務部索取。

六 發還學費須知

1. 申請人遞交申請時必須已是香港體育學院獎學金運動員（或已退出獎學金運動員計劃，但不超過一年為限）。
2. 申請人所遞交的申請資助的教育／培訓課程，就讀期間必須已是香港體育學院獎學金運動員。
3. 合資格的申請人每年只可遞交一次申請，每次只會資助一個課程。資助額將根據所申請課程已支付的**學費**計算，而所申請課程的其他支出，如註冊費、課程材料費、考試費等則不適用。
4. 申請人在遞交申請時，可獲資助的申請資助的課程／就讀的學年一般須於上一年內完成。如已完成該課程／就讀的學年早於上一年完成，則申請人須提供書面說明原因以作特別審批。
5. 如欲申請個別學期之學費發還，則只有在該學期合格成績的學科才可獲資助。對於這類申請，資助額將就該學期已完成並合格學科的數目或所佔學分按比例計算。

七 重要事項

精英運動員進修資助是根據實報實銷的方式批出學費資助。申請人於申請時，有責任向體院申報於學生資助辦事處及其他機構就同一課程同時獲得的其他學費資助。

*** 以上申請資格及手續將定期作出檢討*

第一部分 Part I		申請人資料 Personal Particulars	
中文姓名 Name in Chinese :	英文姓名 Full Name in English :	年齡 Age :	
手提電話 Mobile No. :	電郵 E-mail :		
運動項目 Sport :	組別 * Category * :	精英 / 青少年 Elite / Junior	
	運動員身份狀態 * Athlete Status * :	<input type="checkbox"/> 現役 全職 / 兼職 運動員 Current Full-time / Part-time Athlete <input type="checkbox"/> 已退役, 退役日期 : Retired, since date : (DD/MM/YYYY)	
第二部分 Part II		課程資料 Course Information	
院校/辦學機構 Institution/Course Provider :			
課程名稱 Course Title :			
申請生涯規劃/職業發展課程, 請說明該課程將如何促進您的個人發展: For vocation/career development courses, please state the reason how the course will facilitate your personal development:			
學費 Actual Tuition Fee :	\$ (年度 /) Year /)	課程年期 Length of Course :	就讀年級 Year of Study :
已夾附證明文件 Attached Supporting Documents	<input type="checkbox"/> 學費正式收據 Original tuition fee receipt(s)	<input type="checkbox"/> 成績通知單或畢業證書 Copy of transcripts or certificate	
就以上課程, 你有否已從其他機構獲得資助? # Did you receive financial support from other organisations/institutions for the same course? #			<input type="checkbox"/> 有 Yes <input type="checkbox"/> 沒有 No
# 如有, 請在下列註明並提供相關證明 If Yes, please give details below and provide supporting documents			
資助機構 Subsidising Organisation :	資助金額 Subsidised Amount : \$		
第三部分 Part III		聲明書 Declaration	
<p>1. 本人聲明在此申請表所遞交的資料均屬正確及真實。本人亦已細閱及完全理解就是次精英運動員進修資助申請的申請指引內容, 並同意遵守指引內所有要求及規定。 I hereby declare all information provided by me in this application form is accurate and true. I have also read and fully understood the Application Guidelines on the Application for Elite Athlete Continuing Education Subsidy and I agree to comply with all the requirements and specifications set out in the Application Guidelines.</p> <p>2. 本人明白, 此申請表所遞交的個人資料將會用作處理本人是次申請或核實就是次申請而提供的資料。 I understand that my personal data provided in this application will be used for the purpose of processing my application or verifying information provided in this application.</p> <p>3. 本人明白, 根據《個人資料(私隱)條例》(第 486 章) 第 18 條、第 22 條和附表 1 內第 6 原則的規定, 本人有權要求查閱和改正所提供的個人資料。(如屬香港體育學院獎學金運動員, 可以參閱《體育獎學金運動員持有人協議書》內有關個人資料收集聲明的部份。) I understand that I have a right to request access to and correction of my personal data provided in the application in accordance with Section 18 and 22 of and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap 486). (For a HKSI Sports Scholarship Athlete, please refer to Personal Data Collection Statement of the Sports Scholarship Athletes Agreement for further information.)</p>			
申請人簽署 Signature of applicant	_____	家長簽署 (只適用於18歲以下申請者) Signature of parent (For applicants aged under 18)	_____
日期 Date	_____	日期 Date	_____
由總教練填寫 To Be Completed By Head Coach			
第四部分 Part IV		總教練評語 Endorsement of Head Coach	
<p>本人 同意 / 不同意 * 此項申請。 I <u>endorse / do not endorse</u> * this application.</p>			
		總教練簽署 Signature of Head Coach	_____
		日期 Date	_____